

## OFFICE OF THE REGISTRAR, ACADEMIC AFFAIRS

### INTERNAL MEMO

TO : **ALL NEW STUDENTS (JANUARY 2025 COHORT)**  
FROM : REGISTRAR, ACADEMIC AFFAIRS  
DATE : 30<sup>TH</sup> JANUARY 2025  
SUBJECT : **MATRICULATION CEREMONY**

All new students admitted to the January 2025 Cohort are invited to attend the Matriculation Ceremony, which will be held on **Friday, 7<sup>th</sup> February 2025** at **9.30 a.m.** The venue will be KCA University Grounds at the Main Campus. Students should be seated by **8.45 a.m.**

Kindly note that it is important that you attend this important function in order to become a bonafide student of KCA University.

Welcome to KCA University, the University of Choice!

Thank you,



Dr. Rose Gathii (Ph.D)

**Registrar, Academic Affairs**

**Cc:** Vice Chancellor & CEO

DVC-ASA, DVC-FPD, DVC-RIO

Deans/Directors/CoDs/Managers.