

OFFICE OF THE REGISTRAR, ACADEMIC AFFAIRS

INTERNAL MEMO

TO : GRADUANDS OF THE CLASS OF NOVEMBER 2024
FROM : REGISTRAR, ACADEMIC AFFAIRS
DATE : 14TH NOVEMBER 2024
SUBJECT : CONFIRMATION OF NAMES ON THE GRADUATION AWARD LIST

The Office of the Registrar, Academic Affairs, requests all graduands of the **Class of November 2024** to verify their names on the award list published on the University website. Please ensure that the spelling and order of your names are accurate and as per the identification details submitted during admission to KCA University.

If you identify any discrepancies, kindly inform us before **Friday, 15th November 2024, 5:00 PM**. To notify us of any corrections, please send an email to graduation@kcau.ac.ke.

Thank you for your cooperation.



Dr. Rose Gathii (Ph.D)

Registrar, Academic Affairs

Cc: Vice Chancellor & CEO
DVC-ASA, DVC-FPD, DVC-RIO
Deans/Directors/CoDs/Managers.