

## SUPPLIER PREQUALIFICATION NOTICE 2025-2026

KCA University (KCAU) is a full-fledged Private University sponsored by the Institute of Certified Public Accountants of Kenya (ICPAK). The University currently has a portfolio of programmes up to postgraduate studies and has 4 (four) campuses: Main (Ruaraka), Town, Kitengela and Western Kisumu campuses. Currently, the student population stands at over 25,000.

KCAU invites interested, qualified, technically competent, and eligible vendors to submit their interest for the prequalification for supply of goods, provision of services and works for years **2025-2026** for the following categories:

NO.	CATEGORY DESCRIPTION
<b>SUPPLY OF GOODS</b>	
1	Supply and maintenance of power back-up systems, UPS and power stabilizers
2	Supply of computer licenses and support services e.g., Microsoft, antivirus
3	Supply and maintenance of ICT equipment (computers, laptops, routers, switches, wireless access points etc.)
4	Supply and installation of servers and support services
5	Supply, installation and maintenance of air conditioners
6	Supply and maintenance of CCTV, access control, intruder alarms and biometric services
7	Supply of general office stationery
8	Supply of printed stationeries, catalogues, brochures, etc.
9	Supply of branded promotional items – non paper based e.g., umbrellas, t-shirts, mugs, certificate folders etc.
10	Supply of genuine HP toners and cartridges
11	Supply of electrical fittings e.g., bulbs, tubes, sockets, switches, breakers, cables, lights, etc.
12	Supply of cleaning equipment, accessories, detergents, sanitizers and toiletries
13	Supply of human medicines/pharmaceutical and medical supplies
14	Supply of surgical items (non-pharmaceuticals)
15	Supply and maintenance of hospital/clinic medical equipment
16	Supply of medical equipment
17	Supply of fresh fruit juices
18	Supply of fish and fish products
19	Supply of dairy products: fresh milk, yoghurt and milk related products
20	Supply of meat and meat products
21	Supply of ice cream
22	Supply of chicken eggs
23	Supply of chicken - both broilers and kienyeji
24	Supply of fresh fruits and vegetables
25	Supply of bottled drinking water
26	Supply of soft drinks
27	Supply of gas – bulk LPG
28	Supply of kitchen cutlery and crockery
29	Supply of peeled chips/cubes potatoes
30	Supply of brown packaging bags, cake boxes and boards, skewers and grease proof papers
31	Supply of dry foods: cooking oil, wheat/maize flour, rice, cooking ingredients/spices etc.
32	Supply, maintenance and servicing of gym equipment and accessories
33	Supply of trophies, plaques and medals
34	Supply of assorted sports kits, training equipment, uniforms, balls, and sports accessories for indoor and outdoor sporting events
35	Supply of approved sport supplements and first aid accessories
36	Supply of library books, journals and related learning material
37	Supply of motor vehicle tyres and tubes
38	Supply of motor vehicle fuel (bulk AGO), fuel cards and lubricants
39	Supply and repair of graduation gowns and hoods
40	Supply and installation of branded window filming, UV window film, anti-shatter films, glazing and safety tints and internal branding
41	Supply of general office and lecture room furniture i.e., lecture room chairs, desks and cabinets, etc.
42	Supply of blinds, curtains and window tints
43	Supply and maintenance of firefighting equipment and fire suppression systems
44	Supply of branded staff uniform, official suits, safety gears, protective clothing
45	Supply of wall hangings and interior decor
46	Supply of asset bar codes, RFID tags (passive & active) and tagging services
47	Supply and installation of aluminium and glass fitting partitions
48	Supply of general hardware (building, electrical, painting, masonry and plumbing items)
<b>PROVISION OF SERVICES</b>	
49	Provision of multifunctional network printer leasing services
50	Provision of electronic waste collection, destruction, disposal and recycling
51	Provision of network infrastructure services, computer networks and structured cabling including managed services
52	Provision of repairs and maintenance of kitchen equipment and appliances
53	Provision of bulk SMS services
54	Provision of software development services
55	Provision of event management, advanced public address systems, tents, seats and decoration services
56	Provision of hotel, accommodation conference services
57	Provision of marketing communications/advertising services
58	Provision of land valuation services
59	Provision of motor vehicle valuation services
60	Provision of branding services e.g signage/ banners/ tents/ parasols/ design and Printing (brochures, posters etc)/Collaterals - giveaways t-shirts, keyholders etc
61	Provision of outdoor advertisement e.g billboard/street poles/screens
62	Provision of creative and media buying services
63	Provision of digital marketing agencies
64	Provision of influencer management services
65	Provision of public relations management
66	Provision of photography and videography/documentary
67	Provision of media monitoring
68	Provision of furniture repair and upholstery services
69	Provision of landscaping and gardening services
70	Provision of car/bus hire services
71	Provision of motor vehicle repairs and maintenance services
72	Provision of motor vehicle tracking services
73	Provision of architectural consultancy services
74	Provision of landscape architectural services
75	Provision of land surveying services
76	Provision of quantity surveyor consultancy services
77	Provision of civil and structural engineering consultancy services
78	Provision of electrical engineering consultancy services
79	Provision of solar maintenance services
80	Provision of metal fabrication works
81	Provision of maintenance of mechanical water pumps
82	Provision of repair and maintenance of generator services
83	Provision of document archival and storage solutions/services
84	Provision of ICT consultancy
85	Provision of external audit and tax consultancy services
86	Provision of legal services
87	Provision of biomedical waste disposal services
88	Provision of livestreaming PA system, tents, chairs, décor and tables for hire
89	Provision of team building services
90	Provision of travel agency services, air ticketing and travel arrangements (IATA registered only)
91	Provision of document design, typesetting and proofreading services
92	Provision of catering services (food & drinks)
93	Provision of graphic design services.
<b>PROVISION OF WORKS</b>	
94	Provision of minor construction and building works
95	Provision of major construction and building works and facilities development services

The supplier prequalification exercise will be conducted online via:



TenderSure™ platform is secure, transparent and provides an efficient prequalification process. Interested suppliers may access and register on [www.tendersure.africa](http://www.tendersure.africa) under the “Available Jobs” tab. Access to the prequalification will be granted upon payment of a non-refundable fee of KES 3,000.00 per category. All payments will be made online via M-PESA, Visa Card and MasterCard amongst others. The online supplier prequalification exercise closes on **19<sup>th</sup> November 2024 at 10pm EAT**.

In case of any inquiry kindly contact us at [help@tendersure.africa](mailto:help@tendersure.africa) or +254 709 557 000.

**All existing suppliers are required to participate alongside prospective suppliers to be evaluated and considered.**

**All participants who duly complete the prequalification process online will be notified of the outcome.**

*Prequalification is not a guarantee for business opportunity, bidders will be invited to submit their quotations on need basis based on the opportunities available. KCAU reserves the right to accept or reject any bid in whole or in part at its discretion.*