



INTERNSHIP OPPORTUNITY

KCA University is a dynamic private business university committed to quality service and ethical practices. KCA University seeks to recruit one intern at the Western Campus - Kisumu;

INTERN – KCA UNIVERSITY WESTERN CAMPUS

JOB OBJECTIVE

To provide direct technical assistance and support to the University for network, hardware and software issues.

DUTIES AND RESPONSIBILITIES

- Installing and maintaining computer systems including software and hardware on desktops and laptops
- Respond to user requests for service, troubleshoot problems and help develop solutions.
- Resolving internet and network access issues (both wired and wireless)
- Support PC hardware components, desktop operating system software, and application software.
- Providing network printer support.
- Assist users in determining appropriate software solutions to meet needs.
- Develop and provide user training for basic hardware and software use.
- Maintains open communication and positive working relationship with staff.
- Perform other duties/projects as assigned.

POSITION REQUIREMENTS

- Candidate must be a citizen of Kenya
- Bachelor's Degree in Business Information Technology or Business related course with competencies in computing from a recognized university;
- Experience with Microsoft Office Suite
- Experience with Google Workspace
- Ability to use web-based applications

- Excellent communication and interpersonal skills
- Excellent time management skills.
- Client orientation

How to Apply

Interested candidates who meet the above requirements should submit an application letter, a detailed CV (include two referees), academic certificates, a clear copy of your Kenya National ID and iTax certificate via email to hrjobs@kcau.ac.ke by **24th June 2022**.

The subject of your email should read: ICT INTERNSHIP – WESTERN CAMPUS

Only shortlisted candidates will be contacted

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