



## **OFFICE OF THE REGISTRAR**

### **NOTICE TO THE GRADUATING CLASS OF 2021**

Academic attire will be issued from **Wednesday, 10<sup>th</sup> November 2021**. The operating hours will be on **Weekdays from 8am to 5pm and Saturdays from 8am to 3pm**.

The graduation attire should be returned on **Tuesday 30<sup>th</sup> November 2021**. Attire not returned by the deadline will attract a penalty of **Kshs. 2,000 per day**. NB: there will be no exemption for late cases

#### **LOST /DAMAGED ATTIRE CHARGES:**

1. Gown Kshs 8,000
2. Hood Kshs. 2,000
3. Cap Kshs 2,000

#### **GRADUATION REHEARSAL AND PHOTOGRAPHY**

The graduation rehearsal date is set for **Thursday, 25<sup>th</sup> November 2021 from 10.00 am** at the graduation square, Main Campus, Ruaraka. Please with your academic attire for this exercise.

The University has made plans for photography on the rehearsal date. Graduands will be allowed to take group photos and individualized portraits at the graduation square immediately after the rehearsal.

#### **COLLECTION OF CERTIFICATES**

Certificates will be available for collection from **Tuesday, 7<sup>th</sup> December 2021**. Uncollected certificates and transcripts will accrue storage charges of KShs. 1000 per year, from June 2022 or any other rate determined by the University.